

Hampshire Greens Homeowners Association

Landscape Committee

MEETING MINUTES

Date: 01/17/23

Time: 7:30pm

Location: MS Teams Virtual

Chair: Greg Hymel

Summary of Topics Discussed/Reviewed:

Mini Team reports;

- **Swales; Rich D. and Jeff S.:** A draft flier will be shared with the committee contain topics including but not limited to leaf removal, driveway tube clearing, dirt/grass seed, trash/recycling and general fall type maintenance. A separate flier can go out in the spring. The draft will be reviewed by the committee and a recommendation sent to the BoD.
- **Entrances; Nasrin A and Jill H.:** Fall plantings went smooth or finishing up. Waiting on estimate for Bay Hill Rd median shrub and planting do from original install. Additional long-term items include, walls, lighting, signage.
- **Nesbitt memorial; Nasrin A. and Eduardo B.:** Waiting on estimates and final recommendation. Strongly considering bench with shrubs, location TBD. Estimated plans for late spring.
- **Trees; Linda M., Melissa T. and Greg H.:** Street trees trimming complete, 48 stump/dead trees identified by the county for tree planting program (see attached) after HOA grinds and preps area. Waiting on two stump grinding estimates. Common area tree trimming, removal and clean up proposal (attached) with grading and asphalt prep estimate. Estimate for Firestone Dr entrance road erosion (attached). Recommend to BoD to prioritize removing any dead street tree that the county does not remove by 12/1/22. Recommend a plan for maintaining all trees after most recent county work wraps up.
- **Contractor contract; Pete G. and Greg H.:** Send landscaper rep a note to clear off HTD and BHD area in a reasonable time frame after cutting the grass. Recommend contract remove or scale back build in contract cost for tree treeing after county work.
- **Common area trash and poop cans; Pete G and Jill H.;** Will explore need for more receptacles and recommend locations.

New notes

- **Pete 11/8 email:**

Greg, as was discussed on last landscaping meeting, one trash can is needed by the gazebo and two doggie cans with bags. One on Harbour town and one on Firestone but space out with existing ones. Also I believe some signs need to be install at playgrounds, tennis court and gazebo warning people that this is HOA property and using this facility is your own responsibility. Maybe will eliminate lawsuits.

- Greenskeeper report;

All approved contracted work has been completed (Street tree stump grinding, common area tree and shrub trimming or removal, drainage grading).

Erosion issue at Rt 28 entrance?

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Recommendations:

See above

Action Plans:

Action(s) to be Taken (include expected results)	Person(s) Responsible	Timeline	Results Achieved

Members present: Linda M, Rich D, Evita J, Nasrin A, Pete G

Members not present:
Melissa T, Jill H, Jeff S (Junlong Shao)

Greg Hymel
Print name of scribe/signature